

MUSCONETCONG SEWERAGE AUTHORITY

Commissioners' Meeting
August 24, 2023

REGULAR MEETING OF THE MUSCONETCONG SEWERAGE AUTHORITY 110 CONTINENTAL DRIVE, BUDD LAKE, NJ 07828

Chairman Rattner called the meeting to order at 7:30 PM. Following the Pledge of Allegiance to the Flag, an announcement was made that adequate notice of this meeting had been provided for as defined by the "Open Public Meetings Act".

Members Present: Andrew Cangiano, Michael Grogan, Melanie Michetti, Steven Rattner, Anthony Riccardi, Thomas Romano, Richard Schindelar, Joseph Schwab, Elmer Still, Jack Sylvester

Members Absent: Brian McNeilly

Others Present: Thomas Carroll – QPA, Patrick Dwyer – Esq., Jilliam Martucci – Office Manager, James Schilling – Executive Director, James Wancho – PE,

Others Absent: None

Attendance Roll Call:

Mr. Cangiano	Present	Mr. Riccardi	Present
Mr. Grogan	Present	Mr. Romano	Present
Mr. McNeilly	Absent	Mr. Schindelar	Present
Mrs. Michetti	Present	Mr. Schwab	Present
Chairman Rattner	Present	Mr. Still	Present
		Mr. Sylvester	Present

Date/Time Call to Order: Thursday August 24, 2023 – 7:30PM
Others Present: Tom Carroll, Pat Dwyer, James Wancho, James Schilling, Jilliam Martucci

Motion / Resolution	Cangiano	Grogan	McNeilly	Michetti	Rattner	Riccardi	Romano	Schindelar	Schwab	Still	Sylvester
Attendance	Present	Present	Absent	Present	Present	Present	Present	Present	Present	Present	Present
Regular Meeting Minutes: 07.27.2023 ALL IN FAVOR	Aye	Aye	Absent	Aye	Aye	Aye	Abstain	Abstain	Aye	Motion Aye	Second Aye
2022 Financials ROLL CALL	Yes	Yes	Absent	Yes	Yes	Yes	Motion Yes	Yes	Second Yes	Yes	Yes
2023 Financials ROLL CALL	Yes	Yes	Absent	Yes	Yes	Yes	Motion Yes	Yes	Second Yes	Yes	Yes
Pending Vouchers August 17, 2023 ROLL CALL	Yes	Yes	Absent	Yes	Yes	Yes	Motion Yes	Yes	Second Yes	Yes	Yes
Correspondence ALL IN FAVOR	Second Aye	Aye	Absent	Aye	Aye	Motion Aye	Aye	Aye	Aye	Aye	Aye
Directors Report, Maintenance & Repairs - August, 2023 Flow Data- July, 2023 ALL IN FAVOR	Aye	Aye	Absent	Aye	Aye	Aye	Aye	Aye	Aye	Motion Aye	Second Aye
Office Managers Report – August, 2023 ALL IN FAVOR	Aye	Aye	Absent	Aye	Aye	Aye	Aye	Aye	Aye	Motion Aye	Second Aye
Engineers Report – August, 2023 ALL IN FAVOR	Aye	Aye	Absent	Aye	Aye	Aye	Motion Aye	Aye	Second Aye	Aye	Aye
New Business:											
Resolution # 23-35 ROLL CALL	Yes	Yes	Absent	Yes	Yes	Second Yes	Yes	Yes	Yes	Yes	Motion Yes
Resolution # 23-36 ROLL CALL	Yes	Yes	Absent	Yes	Yes	Yes	Motion Yes	Second Yes	Yes	Yes	Yes
Resolution # 23-37 ROLL CALL	Yes	Yes	Absent	Second Yes	Yes	Yes	Yes	Yes	Yes	Motion Yes	Yes
Resolution # 23-38 ROLL CALL	Yes	Yes	Absent	Yes	Yes	Motion Yes	Second Yes	Yes	Yes	Yes	Yes
Resolution # 23-39 ROLL CALL	Yes	Yes	Absent	Abstain	Yes	Yes	Motion Yes	No	Second Yes	Yes	Yes
Resolution # 23-40 ROLL CALL	Yes	Yes	Absent	Yes	Yes	Yes	Motion Yes	Yes	Second Yes	Yes	Yes
Closed Session: 08:32 PM ALL IN FAVOR	Aye	Aye	Absent	Aye	Aye	Second Aye	Motion Aye	Aye	Aye	Aye	Aye
Open Session: 08:52 PM ALL IN FAVOR	Second Aye	Aye	Absent	Aye	Aye	Aye	Motion Aye	Aye	Aye	Aye	Aye
Adjournment: 08:54 PM ALL IN FAVOR	Aye	Aye	Absent	Aye	Aye	Aye	Second Aye	Aye	Aye	Motion Aye	Aye

Chairman Rattner open and closed the meeting to the public.

The "Regular" meeting minutes of July 27, 2023, accepted on a motion offered by Mr. Still, seconded by Mr. Sylvester and the affirmative All in Favor vote of members present. All In Favor:

Mr. Cangiano	Aye	Mr. Riccardi	Aye
Mr. Grogan	Aye	Mr. Romano	Abstain
Mr. McNeilly	Absent	Mr. Schindelar	Abstain
Mrs. Michetti	Aye	Mr. Schwab	Aye
Chairman Rattner	Aye	Mr. Still	Aye
		Mr. Sylvester	Aye

Comments:

- None

The Financial Reports for 2022 were accepted on a motion offered by Mr. Romano, seconded by Mr. Schwab and the affirmative Roll Call vote of members present. Roll Call Vote:

Mr. Cangiano	Yes	Mr. Riccardi	Yes
Mr. Grogan	Yes	Mr. Romano	Yes
Mr. McNeilly	Absent	Mr. Schindelar	Yes
Mrs. Michetti	Yes	Mr. Schwab	Yes
Chairman Rattner	Yes	Mr. Still	Yes
		Mr. Sylvester	Yes

Comments:

- None

Financial Reports – 2022

11:17 AM
08/16/23
Accrual Basis

Musconetcong Sewerage Authority Budget vs. Actual Expenditure Report January through December 2022

	Jan - Dec 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Net Position Utilized	0.00	109,821.00	-109,821.00	0.0%
Interest	5,608.03			
Trustee passdown	3,402,768.02	4,846,821.00	-1,244,052.98	73.2%
Total Income	3,408,464.05	4,756,642.00	-1,348,177.95	71.7%
Gross Profit	3,408,464.05	4,756,642.00	-1,348,177.95	71.7%
Expense				
69900 - Reconciliation Discrepancies	10.10			
Personnel Services				
B-1 - Administrative-S&W	175,971.49	176,640.00	-668.51	99.6%
B-14 - Operating-S&W	674,313.31	675,000.00	-686.69	99.9%
Total Personnel Services	850,284.80	851,640.00	-1,355.20	99.8%
Employee Benefits				
B-9 - Pension	127,895.48	114,000.00	13,895.48	112.2%
B-8 - Social Security	63,342.27	66,458.00	-3,115.73	95.3%
B-10 - Hosp				
Dental/Vision	9,967.71			
B-10 - Hosp - Other	181,484.00	200,000.00	-18,506.00	90.7%
Total B-10 - Hosp	191,451.71	200,000.00	-8,538.29	95.7%
B-11 - Disability Insurance	5,758.45	10,000.00	-4,241.55	57.6%
B-4 - Unemployment	6,610.48	7,000.00	-389.52	94.4%
Total Employee Benefits	395,079.37	397,458.00	-2,378.63	99.4%
Administration Expenses				
B-2 - Administrative-OE	-7,500.00			
Inland LINDRESS	41,280.31	40,000.00	1,280.31	103.2%
B-2 - Administrative-OE - Other				
Total B-2 - Administrative-OE	33,780.31	40,000.00	-6,219.69	84.5%
Total Administration Expenses	33,780.31	40,000.00	-6,219.69	84.5%
Operations and Maintenance				
B-3 - Legal	21,869.94	35,000.00	-13,130.06	62.5%
B-4 - Audit	7,475.00	20,000.00	-12,525.00	37.4%
B-5 - Engineer				
NJDEP Permit	-7,500.00			
B-5 - Engineer - Other	35,357.94	35,000.00	357.94	103.9%
Total B-5 - Engineer	28,857.94	35,000.00	-6,142.06	82.5%
B-15 - Telephone	10,529.87	25,000.00	-14,470.03	42.1%
B-16 - Electric	450,380.39	460,000.00	-9,619.61	97.9%
B-17 - Propane/Fuel Oil	29,785.80	30,000.00	-214.20	99.3%
B-18 - Supplies/Chemicals	172,415.31	200,000.00	-27,584.69	86.2%
B-27 - Laboratory Supplies	6,950.74	8,000.00	-2,049.26	74.4%
B-13 - Office	20,488.17	30,000.00	-1,031.83	96.0%
B-31 - External Services	69,944.55	75,000.00	-5,055.45	93.3%
B-28 - Education/Training	11,946.32	12,000.00	-53.68	99.3%
B-25 - Laboratory Fees	16,688.15	20,000.00	-3,311.85	82.3%
B-19 - Maintenance/Repairs	173,556.14	204,000.00	-30,443.86	85.1%
B-20 - Insurance	130,852.00	120,000.00	10,852.00	109.0%
B-24 - NJDEP Fees	19,177.90	20,000.00	-822.10	78.7%
B-12 - Trustee Admin Fee	14,460.00	25,000.00	-10,540.00	58.0%
B-23 - Permit App/Compliance Fees	31,781.88	25,000.00	6,781.88	127.1%
B-21 - Equipment	47,503.24	70,000.00	-22,496.76	67.9%
B-26 - Sludge Disposal	833,653.65	810,000.00	23,653.65	102.9%
B-22 - Contingency	0.00	4,000.00	-4,000.00	0.0%
Total Operations and Maintenance	2,105,276.91	2,233,000.00	-127,723.09	94.3%
Debt Service				
Debt Svs - Principal Payment	392,777.68			
Debt Svs - Interest Payment	328,535.55			
Debt Service - Other	0.00	724,723.00	-724,723.00	0.0%
Total Debt Service	721,313.21	724,723.00	-3,409.79	99.6%
Reserves				

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11:17 AM
08/16/23
Accrual Basis

Musconetcong Sewerage Authority Budget vs. Actual Expenditure Report January through December 2022

	Jan - Dec 22	Budget	\$ Over Budget	% of Budget
B-29 - Capital Improvement	0.00	200,000.00	-200,000.00	0.0%
B-30 - Renewal & Replacement	0.00	200,000.00	-200,000.00	0.0%
Total Reserves	0.00	400,000.00	-400,000.00	0.0%
Misc. Income				
Operating Refund	-66.25			
Pension Reimbursement	163.90			
PERS	-1,183.25			
	-4,371.92			
Total Expense	4,089,939.38	4,846,821.00	-556,881.62	88.0%
Net Ordinary Income	-681,475.33	109,821.00	-791,296.33	-620.5%
Other Income/Expense				
Other Income				
Short Term Disability Reimburse	11,531.03			
Total Other Income	11,531.03			
Other Expense				
Bank Fee	-40.00			
Total Other Expense	-40.00			
Net Other Income	11,571.03			
Net Income	-669,904.30	109,821.00	-779,725.30	-610.0%

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Musconetcong Sewerage Authority
Balance Sheet
As of December 31, 2022

	Dec 31, 22
ASSETS	
Current Assets	
Checking/Savings	
OA 8168 - Operating Acct TD - 8169	1,215,741.19
PR 3717 - Payroll Account TD - 3717	-1,208.87
CI 5030 - Capital Improvement TD - 5030	1,260,725.27
Es 3226 - Escrow Account TD Bank - 3226	10,134.34
RR 1360 - Renewal & Replacement TD -1360	651,364.65
Petty Cash	100.00
Total Checking/Savings	3,136,856.58
Other Current Assets	3,090,435.00
NJIB Note Receivable	179.99
Prepaid Expenses	
Total Other Current Assets	3,090,614.99
Total Current Assets	6,227,471.57
Fixed Assets	
Construction in Progress	1,609,092.35
Accumulated Depreciation	-39,721,047.17
Capital Assets, Depreciated	61,481,592.62
Land	505,700.00
Total Fixed Assets	23,875,337.80
Other Assets	329,952.00
Def. Pension Outflows	
Total Other Assets	329,952.00
TOTAL ASSETS	30,432,761.37
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	-1,090.36
20000 - Accounts Payable	
Total Accounts Payable	-1,090.36
Other Current Liabilities	9,186,498.00
NJIB Note Payable	
Accrued Payroll Liabilities	
Garnishment	302.14
VALIC	625.00
PERS - Contributions	110,397.18
PERS - Loans	117,457.85
PERS - Insurance	13,496.72
Union Dues	-840.91
Accrued Payroll Liabilities - Other	-47,699.60
Total Accrued Payroll Liabilities	193,738.38
Escrow Deposits Payable	
Matrix Mount Olive	2.60
271 KH - 271 Kings Hwy - Adler WH	2,036.25
40 - Bank Street Crown Walk Urban Re	1,825.50
34 - Bnk Street Urban Renewal LLC	12.50
QC - QuickChek Roxbury	210.00
Waterloo Valley Road Sewer Ext.	190.75
Villages at Roxbury	985.00
Crownpoint Multifamily Project	904.25
Escrow Deposits Payable - Other	5,548.49
Total Escrow Deposits Payable	11,904.84

Musconetcong Sewerage Authority
Balance Sheet
As of December 31, 2022

	Dec 31, 22
Compensated Absences Payable	61,681.72
Accrued Interest Payable	28,072.79
Accounts Payable - Pension	-90,223.82
Accrued Liabilities	47,771.68
Total Other Current Liabilities	9,437,143.59
Total Current Liabilities	9,436,053.23
Long Term Liabilities	
Net Pension Liability	1,394,376.00
Loans Payable	2,145,402.38
Def. Inflows of Resources	
Unamort Gain on Refunding 2007	10,200.00
Def. Pension Inflows	991,342.00
Total Def. Inflows of Resources	1,001,542.00
Total Long Term Liabilities	4,541,320.38
Total Liabilities	13,977,373.61
Equity	
Net Investment in Capital Asset	22,689,413.56
Restricted	
Current Debt Service	29,252.00
Future Retirement Reserve	50,000.00
B-29 Capital Improvements	
365 PPE - Contract 365 Plant Process Eval	43,944.51
360 - Contract 360 HVAC & Roofs	
360 IB - Contract 360 HVAC/Roofs-NJIBank	23,333.75
360 PSS - Contract 360 HVAC Roofs PSS	97,221.56
Total 360 - Contract 360 HVAC & Roofs	120,555.31
Contract 295 - Tertiary Tmt	
295 PSS - Contract 295 TT - PS&S	1.25
295 IHC - Contract 295 TT - IHC	922.35
295 - Misc (Permit, Legal)	104.00
Total Contract 295 - Tertiary Tmt	1,027.60
Contract 300 Influent Screening	
300 PSS - Contract 300 Infl Scr - PSS	1.08
300 Cop - Contract 300 Infl Scr - Coppola	304.95
300 - Misc (Permit, Legal)	1,668.00
Total Contract 300 Influent Screening	1,973.13
AS - Air Sampling	1,821.58
359 - Contract 359 - PCSIU	1,390.00
325 - Contract 325 - SC 3&4	11,694.10
330 - Contract 330 GT 1	9,776.85
310 - Contract 310 Phase III Air Perm	1,493.92
Telecommunications Project	4,760.00
305 - Contract 305 NJIB Application	48.82
285 - Contract 285 - SC #1 & 2	93,801.49
270 - Contract 270 Thickeners	8,843.06
280 - Contract 280 PG #2	21,342.49
B-29 Capital Improvements - Other	31,463.09
Total B-29 Capital Improvements	353,902.77
B-30 Renewal and Replacement	
335 - Contract 335 - 19 Pumps	29,033.67
B-30 Renewal and Replacement - Other	563,537.91
Total B-30 Renewal and Replacement	592,571.58

10:48 AM
08/16/23
Cash Basis

Musconetcong Sewerage Authority
Balance Sheet
As of December 31, 2022

	<u>Dec 31, 22</u>
Operations	50,000.00
Total Restricted	1,075,726.35
Unrestricted	
Designated	-107,978.00
Undesignated	835,952.10
Total Unrestricted	727,974.10
3000 - Opening Bal Equity	-5,504,351.57
32000 - Retained Earnings	-2,820,060.48
Net Income	286,685.80
Total Equity	16,455,367.76
TOTAL LIABILITIES & EQUITY	30,432,761.37

The Financial Reports for 2023 were accepted on a motion offered by Mr. Romano, seconded by Mr. Schwab and the affirmative Roll Call vote of members present. Roll Call Vote:

Mr. Cangiano	Yes	Mr. Riccardi	Yes
Mr. Grogan	Yes	Mr. Romano	Yes
Mr. McNeilly	Absent	Mr. Schindelar	Yes
Mrs. Michetti	Yes	Mr. Schwab	Yes
Chairman Rattner	Yes	Mr. Still	Yes
		Mr. Sylvester	Yes

Comments:

- None

Financial Reports – 2023

10:52 AM
08/16/23
Accrual Basis

Musconetcong Sewerage Authority Budget vs. Actual Expenditure Report January through July 2023

	Jan - Jul 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Net Position Utilized	0.00	119,889.00	-119,889.00	0.0%
Interest	10,582.93	4,480,000.00	-1,120,000.00	75.0%
trustee passdown	3,980,000.00			
Total Income	3,370,582.93	4,599,889.00	-1,229,306.07	73.3%
Gross Profit	3,370,582.93	4,599,889.00	-1,229,306.07	73.3%
Expense				
Personnel Services				
B-1 - Administrative-S&W	95,641.14	180,000.00	-84,358.86	53.1%
B-14 - Operating-S&W	342,868.57	668,000.00	-325,131.43	51.3%
Total Personnel Services	438,509.71	848,000.00	-409,490.29	51.7%
Employee Benefits				
B-9 - Pension	67,088.00	110,000.00	-42,912.00	61.8%
B-8 - Social Security	32,007.20	60,000.00	-27,992.80	53.3%
B-10 - Hosp				
Dental/Vision	3,294.50			
B-10 - Hosp - Other	128,085.40	220,000.00	-91,914.60	59.2%
Total B-10 - Hosp	131,379.90	220,000.00	-88,620.10	59.7%
B-11 - Disability Insurance	4,782.48	10,000.00	-5,217.52	47.0%
B-6 - Unemployment	4,988.04	7,000.00	-2,011.96	71.0%
Total Employee Benefits	241,143.22	407,000.00	-165,856.78	59.2%
Administration Expenses				
B-2 - Administrative-OE				
Inflow/Liab/PPS	-2,195.25			
B-2 - Administrative-OE - Other	29,354.42	40,000.00	-10,645.58	73.4%
Total B-2 - Administrative-OE	27,159.17	40,000.00	-12,840.83	67.9%
Total Administration Expenses	27,159.17	40,000.00	-12,840.83	67.9%
Operations and Maintenance				
B-3 - Legal	16,874.97	35,000.00	-18,125.03	48.2%
B-4 - Audit	25,308.25	20,000.00	5,308.25	126.5%
B-5 - Engineer	12,163.60	35,000.00	-22,836.40	34.8%
B-15 - Telephone	5,783.57	15,000.00	-9,216.43	38.6%
B-16 - Electric	270,891.74	500,000.00	-229,108.26	54.2%
B-17 - Propane/Natural Oil	10,227.54	30,000.00	-19,772.46	34.4%
B-18 - Supplies/Chemicals	77,095.68	220,000.00	-142,904.32	34.3%
B-27 - Laboratory Supplies	4,903.89	8,000.00	-3,096.11	50.0%
B-13 - Office	14,947.28	30,000.00	-15,052.72	47.8%
B-31 - External Services	50,888.82	75,000.00	-24,111.18	67.9%
B-29 - Education/Training	16,943.30	15,000.00	1,943.30	113.0%
B-25 - Laboratory Fees	15,500.81	20,000.00	-4,499.19	67.5%
B-19 - Maintenance/Repairs	171,314.84	200,000.00	-28,685.16	85.7%
B-20 - Insurance	143,057.00	135,000.00	8,057.00	106.0%
B-24 - NJDEP Fees	18,446.75	23,000.00	-4,553.25	72.8%
B-12 - Trustee Admin Fee	2,560.00	15,000.00	-12,440.00	17.1%
B-23 - Permit App/Compliance Fees	28,013.38	25,000.00	3,013.38	112.1%
B-21 - Equipment	23,718.88	10,000.00	13,718.88	33.9%
B-26 - Sludge Disposal	458,894.30	1,098,370.00	-639,475.70	41.9%
B-22 - Contingency	0.00	25,000.00	-25,000.00	0.0%
Total Operations and Maintenance	1,365,074.18	2,598,370.00	-1,233,295.82	52.5%
Debt Service				
Debt Svs - Principal Payment	54,814.61			
Debt Svs - Interest Payment	60,085.00			
Debt Service - Other	0.00	308,519.00	-308,519.00	0.0%
Total Debt Service	114,899.61	308,519.00	-193,619.39	37.5%
Reserves				
B-29 - Capital Improvement	0.00	200,000.00	-200,000.00	0.0%
B-30 - Renewal & Replacement	0.00	200,000.00	-200,000.00	0.0%
Total Reserves	0.00	400,000.00	-400,000.00	0.0%

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08/16/23
Accrual Basis

Musconetcong Sewerage Authority Budget vs. Actual Expenditure Report January through July 2023

	Jan - Jul 23	Budget	\$ Over Budget	% of Budget
Pension Reimbursement	-14,000.30			
Total Expense	2,171,876.89	4,599,889.00	-2,428,012.11	47.2%
Net Ordinary Income	1,198,706.04	0.00	1,198,706.04	100.0%
Net Income	1,198,706.04	0.00	1,198,706.04	100.0%

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Musconetcong Sewerage Authority
Balance Sheet
As of July 31, 2023

	Jul 31, 23
ASSETS	
Current Assets	
Checking/Savings	
DA 8169 - Operating Acct TD - 8169	679,182.00
PS 3717 - Payroll Account TD - 3717	46,524.73
CI 5030 - Capital Improvement TD - 5030	1,279,808.56
Es 3226 - Escrow Account TD Bank - 3226	13,141.34
RR 1360 - Renewal & Replacement TD -1360	744,846.65
Petty Cash	168.38
Total Checking/Savings	2,763,689.66
Accounts Receivable	
1200 - Accounts Receivable	-80,000.00
Total Accounts Receivable	-80,000.00
Other Current Assets	
NJIB Note Receivable	3,090,435.00
Prepaid Expenses	179.99
Total Other Current Assets	3,090,614.99
Total Current Assets	5,774,284.65
Fixed Assets	
Construction In Progress	1,809,082.35
Accumulated Depreciation	-39,721,047.17
Capital Assets, Depreciated	61,481,592.62
Land	505,700.00
Total Fixed Assets	23,875,337.80
Other Assets	
Def. Pension Outflows	329,952.00
Total Other Assets	329,952.00
TOTAL ASSETS	29,979,574.45
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 - Accounts Payable	-44,758.98
Total Accounts Payable	-44,758.98
Other Current Liabilities	
NJIB Note Payable	9,192,377.00
Accrued Payroll Liabilities	
Garnishment	302.14
VALIC	-225.00
PERS - Contributions	139,209.32
PERS - Loans	133,729.09
PERS - Insurance	15,258.79
Union Dues	-1,016.41
Accrued Payroll Liabilities - Other	-47,699.60
Total Accrued Payroll Liabilities	239,556.33

Musconetcong Sewerage Authority
Balance Sheet
As of July 31, 2023

	Jul 31, 23
Escrow Deposits Payable	
Matrix Mount Olive	2,833.40
271 KH - 271 Kings Hwy - Adler WH	2,036.25
40 - Bank Street Crown Walk Urban Re	1,825.00
34 - Bnk Street Urban Renewal LLC	12.50
QC - QuickChek Roxbury	210.00
Waterloo Valley Road Sewer Ext.	100.75
Villages at Roxbury	965.00
Crownpoint Multifamily Project	804.25
Escrow Deposits Payable - Other	5,548.49
Total Escrow Deposits Payable	14,235.64
Compensated Absences Payable	61,881.72
Accrued Interest Payable	28,072.79
Accounts Payable - Pension	-212,137.82
Accrued Liabilities	47,771.88
Total Other Current Liabilities	9,369,557.34
Total Current Liabilities	9,324,798.36
Long Term Liabilities	
Net Pension Liability	1,394,376.00
Loans Payable	2,145,402.38
Def. Inflows of Resources	
Unamort Gain on Refunding 2007	10,200.00
Def. Pension Inflows	991,342.00
Total Def. Inflows of Resources	1,001,542.00
Total Long Term Liabilities	4,541,320.38
Total Liabilities	13,866,118.74
Equity	
Net Investment in Capital Asset	22,689,413.56
Restricted	
Current Debt Service	29,252.00
Future Retirement Reserve	50,000.00
B-29 Capital Improvements	
PS#1 Controls	140.00
365 PPE - Contract 365 Plant Process Eval	21,868.58
360 - Contract 360 HVAC & Roofs	
360 IB - Contract 360 HVAC/Roofs-NJIBank	8,557.90
360 PSS - Contract 360 HVAC Roofs PSS	88,071.56
Total 360 - Contract 360 HVAC & Roofs	96,529.46
Contract 295 - Tertiary Ttmt	
295 PSS - Contract 295 TT - PS&S	1.25
295 IHC - Contract 295 TT - IHC	922.35
295 - Misc (Permit, Legal)	104.00
Total Contract 295 - Tertiary Ttmt	1,027.60
Contract 300 Influent Screening	
300 PSS - Contract 300 Infl Scr - PSS	1,545.27
300 Cop - Contract 300 Infl Scr - Coppola	304.05
300 - Misc (Permit, Legal)	1,968.00
Total Contract 300 Influent Screening	3,817.32

10:49 AM
08/16/23
Cash Basis

Musconetcong Sewerage Authority
Balance Sheet
As of July 31, 2023

	Jul 31, 23
AS - Air Sampling	1,314.08
350 - Contract 350 - PCSIU	1,390.00
325 - Contract 325 - SC 3&4	11,694.10
330 - Contract 330 GT 1	9,776.65
310 - Contract 310 Phase III Air Perm Telecommunications Project	1,460.92 4,760.00
305 - Contract 305 NJIB Application	48.82
285 - Contract 285 - SC #1 & 2	93,801.49
270 - Contract 270 Thickeners	8,843.08
260 - Contract 260 PC #2	21,342.49
B-29 Capital Improvements - Other	-157,314.91
Total B-29 Capital Improvements	120,299.68
B-30 Renewal and Replacement	
335 - Contract 335 - 19 Pumps	29,033.67
B-30 Renewal and Replacement - Other	534,975.60
Total B-30 Renewal and Replacement	564,009.27
Operations	90,000.00
Total Restricted	813,560.95
Unrestricted	
Designated	-107,978.00
Undesignated	835,952.10
Total Unrestricted	727,974.10
3000 - Opening Bal Equity	-6,504,351.57
32000 - Retained Earnings	-2,533,374.68
Net Income	-79,766.65
Total Equity	16,113,455.71
TOTAL LIABILITIES & EQUITY	29,979,574.45

The **Pending Vouchers** for August 17, 2023, were approved for payment on a motion offered by Mr. Romano, seconded by Mr. Schwab and the affirmative Roll Call vote of members present. Roll Call Vote:

Mr. Cangiano	Yes	Mr. Riccardi	Yes
Mr. Grogan	Yes	Mr. Romano	Yes
Mr. McNeilly	Absent	Mr. Schindelar	Yes
Mrs. Michetti	Yes	Mr. Schwab	Yes
Chairman Rattner	Yes	Mr. Still	Yes
		Mr. Sylvester	Yes

Comments:

- None

Musconetcong Sewerage Authority
Transactions through August 17, 2023

	NAME	DESCRIPTION	CATEGORY	AMOUNT	
OPERATING:	Adam's Family Restaurant	Check # 59 - 07.25.2023 at 9am	B-2 · Administrative-	38.75	
	Advanced Plumbing & Drain	Invoice # 346042	B-31 · External Servic	1,262.00	
	American Wear	Uniform Service 06.20.23-07.18	B-31 · External Servic	630.40	
	Aqua Pro-Tech Laboratories	Invoice # 237109595	B-25 · Laboratory Fee	27.00	
	Blue Diamond Disposal, Inc	Invoice 719352 - Monthly Trash	B-31 · External Servic	453.00	
	Business Machine Technolo	Invoices 2368624, 2368623, 236	B-31 · External Servic	1,002.10	
	Cintas	Invoice 5171126677	B-31 · External Servic	171.03	
	E&G Exterminators	Quarterly Service (rodents & ins	B-31 · External Servic	230.00	
	Grainger	Invoice # 9783280283	B-19 · Maintenance/I	97.28	
	Grainger	Invoice # 9773123014	B-19 · Maintenance/I	131.34	
	JCP&L	Invoice 95019434712 - 05.25.20	B-16 · Electric	6,933.18	
	JCP&L	Invoice 95019467455 - 05.25.20	B-16 · Electric	7,616.40	
	JCP&L	Invoice 95019477680 - 06.28.22	B-16 · Electric	4,086.75	
	Jilliam Martucci	2023 DentalReimbursement, M	B-2, B-10	150.10	
	Law Offices of Patrick J. Dw	Invoice 1051 & 1052	B-3, B-23	2,893.00	
	Mount Olive Bagels	Invoice 545756 - Personnel Corr	B-2 · Administrative-	54.00	
	Municipal Maintenance Co.	Invoice 20327	B-19 · Maintenance/I	29,800.00	
	Office Concepts Group	Invoice 1139206-0	B-13 · Office	246.05	
	One Call Concepts, Inc.	Invoice 3075444	B-2 · Administrative-	78.65	
	Passaic Valley Sewerage Co	Invoice 522191 - Liquid Waste A	B-26 · Sludge Dispos	31,122.00	
	Precision Control Technolo	Invoice SI42141 -	B-19 · Maintenance/I	2,883.80	
	PS&S	Invoice # 162330 - Influent Limi	Influent Limit/PSS	461.25	
	PS&S	Invoice # 162331 - General Con	B-5 · Engineer	2,853.75	
	R-D Trucking	Invoice 4665 - Sludge Hauling -	B-26 · Sludge Dispos	38,902.50	
	Rapid Pump & Meter Serv	Invoice RSRI67062	B-19 · Maintenance/I	636.13	
	RingCentral	Invoice CD_00626192 - Service	B-15 · Telephone	314.88	
	Sunnyside Landscape Inc.	InvoiceI-306042	B-19 · Maintenance/I	3,600.00	
	Tritec Office Equipment	Invoice 282 - Water Cooler Cont	B-13 · Office	59.00	
			TOTAL:	136,734.34	
	CAPITAL:	PS&S	Invoice # 162327 - Air Sampling	AS - Air Sampling	762.50
		PS&S	Invoice # 162329 - C360 throug	360 PSS - Contract 36	4,584.94
		PS&S	Invoice # 162328 - C350 throug	350 - Contract 350 - F	1,148.75
		PS&S	Invoice # 161250B - C360 throug	360 PSS - Contract 36	3,280.45
			TOTAL:	9,776.64	
ESCROW:	PS&S	Invoice # 162326 - Esc: Matrix	Matrix Mount Olive	605.00	
			TOTAL:	605.00	
RENEWAL:			TOTAL:	0.00	

PAYROLL:	MSA Payroll	Processing 08.04.2023	B-1, B-14	32,943.06
	MSA Payroll	Processing 08.18.2023	B-1, B-14	33,018.63
			TOTAL:	65,961.69
ONLINE & MANUAL CHECKS:	Altice/Optimum	Confirm # 22713001	B-15 · Telephone	294.45
	Direct Energy	Confirm # 2572171, 2572172, 2	B-16 · Electric	21,517.03
	JCP&L	Confirm # 99018892	B-16 · Electric	4,916.14
	Local 32	Union Dues 08/2023	Accrued Payroll Liab	351.00
	Lowe's	Reference # 2483178542	B-19 · Maintenance/I	2,360.52
	NJ American Water	Confirmation # 1090595663	B-31 · External Servic	1,749.17
	NJ Division of Pensions & B	Reference # 22752666	B-9 · Pension	7,472.04
	NJSHBP	Reference # 22191311	B-10 · Hosp	20,689.32
	Primepoint LLC	Invoice 577349 - 08.04.23	B-31 · External Servic	45.50
	Primepoint LLC	Invoice 579203 - 08.18.23	B-31 · External Servic	33.00
	Shell/WEX	Confirmation # 816908162023	B-17 · Propane/Fuel	616.86
	Treasurer State of NJ	Confirmation # 50001-1975162	B-24 · NJDEP Fees	50.00
	Treasurer State of NJ	Confirmation # 50001-6420703	B-24 · NJDEP Fees	50.00
	VALIC	Confirmation # 280265	Accrued Payroll Liab	500.00
	VALIC	Confirmation # 282446	Accrued Payroll Liab	500.00
	Verizon Wireless	Transaction ID 2423665150	B-15 · Telephone	249.00
			TOTAL:	61,394.03

The following **correspondence** for August 2023 was received and filed on a motion offered by Mr. Riccardi, seconded by Mr. Cangiano and the affirmative all in favor vote of members present. All In Favor Vote:

Mr. Cangiano	Aye	Mr. Riccardi	Aye
Mr. Grogan	Aye	Mr. Romano	Aye
Mr. McNeilly	Absent	Mr. Schindelar	Aye
Mrs. Michetti	Aye	Mr. Schwab	Aye
Chairman Rattner	Aye	Mr. Still	Aye
		Mr. Sylvester	Aye

Comments:

- C: Vice Chairman Sylvester asked for clarification.
 - Mrs. Michetti explained that Roxbury Township is in the process of creating a backwash system for PFOS in hopes to discharge to the MSA. Mrs. Michetti stated that there are concerns from Mr. Schilling of arsenic and PFOS. Mr. Sylvester stated that it was his understanding that we had already agreed that this was something the MSA would not accept. Mr. Schilling stated that we did not sign the consent for Hopatcong. Mr. Schindelar stated that we won't sign them for anyone. Mr. Schilling stated that we also passed the Rules & Prohibitions for Discharges.
- **Correspondence:**
 - A. NJIB: Construction Loan Accrued Interest Monthly Statement as of 07.31.2023
 - B. PS&S: Recommendation of Award for Contract 360 Service Building HVAC/Roof Replacement & Additional Roof Replacement Project
 - C. Mott Macdonald: Township of Roxbury – Well No. 2 PFAS Treatment Facility Treatment Works Approval Application Certification Request
 - D. NJUJIF: Resolution to Renew Membership, Agreements to Renew Membership
 - E. State of NJ, DEP: Notification of Annual Life Hazard Use Fee
 - F. Wielkotz & Company, LLC: Representation Letter, Audit of Financial Statements
 - G. *Law Offices of Patrick J. Dwyer, LLC: Attorney Recommendation of Award MSA Contract 360
 - H. *James Sassano Associates, Inc.: USEPA Grant Condition Waiver Request, ITC East Continental Crossing – Planned Unit Residential Development, Block 105, Lot 1 and Block 106, Lots 2 & 3, 30 Continental Drive Mount Olive township, Morris County, NJ

Monthly Reports:

The Director's Report, The Office Manager's Report, Maintenance & Repairs Report for the month of August 2023 and Flow Data for the month of July 2023 were accepted on a motion offered by Mr. Still and seconded by Mr. Sylvester and the affirmative all-in favor vote of members present. All In Favor Vote:

Mr. Cangiano	Aye	Mr. Riccardi	Aye
Mr. Grogan	Aye	Mr. Romano	Aye
Mr. McNeilly	Absent	Mr. Schindelar	Aye
Mrs. Michetti	Aye	Mr. Schwab	Aye
Chairman Rattner	Aye	Mr. Still	Aye
		Mr. Sylvester	Aye

Director's Report Comments:

- Mrs. Michetti requested that an Engineer Committee meeting be set up for September.

Office Manager's Report, Maintenance & Repairs Report, Flow Data Comments:

- None

The Engineer's Report for the month of August 2023 was accepted on a motion offered by Mr. Romano, seconded by Mr. Schwab and the affirmative all-in favor of members present. All In Favor Vote:

Mr. Cangiano	Aye	Mr. Riccardi	Aye
Mr. Grogan	Aye	Mr. Romano	Aye
Mr. McNeilly	Absent	Mr. Schindelar	Aye
Mrs. Michetti	Aye	Mr. Schwab	Aye
Chairman Rattner	Aye	Mr. Still	Aye
		Mr. Sylvester	Aye

Engineer's Report Comments:

- There were comments and discussion on accepting the second low bid for Contract 360.

New Business:

**Resolutions 23-35 & 23-36 will be voted on following discussions in Closed Session*

Resolution No. 23-37 was offered on a motion by Mr. Still seconded by Mrs. Michetti and the affirmative roll call vote of members present Roll Call Vote:

Mr. Cangiano	Yes	Mr. Riccardi	Yes
Mr. Grogan	Yes	Mr. Romano	Yes
Mr. McNeilly	Absent	Mr. Schindelar	Yes
Mrs. Michetti	Yes	Mr. Schwab	Yes
Chairman Rattner	Yes	Mr. Still	Yes
		Mr. Sylvester	Yes

*See attached resolution

Comments:

- Mrs. Michetti asked if a bid rejection letter should be sent to notify the bidders. Mr. Dwyer, Esq. advised that a copy should be sent to the lowest bidder with the Resolution for Award attached.

Resolution No. 23-38 was offered on a motion by Mr. Riccardi seconded by Mr. Romano and the affirmative roll call vote of members present Roll Call Vote:

Mr. Cangiano	Yes	Mr. Riccardi	Yes
Mr. Grogan	Yes	Mr. Romano	Yes
Mr. McNeilly	Absent	Mr. Schindelar	Yes
Mrs. Michetti	Yes	Mr. Schwab	Yes
Chairman Rattner	Yes	Mr. Still	Yes
		Mr. Sylvester	Yes

*See attached resolution

Comments:

- Mrs. Michetti asked if there are any rate changes. Mr. Schilling advised that the rates have consistently gone up and the dividends have ceased. Mrs. Michetti advised that Roxbury is shopping for new insurance, Mr. Schilling advised he has spoken to the Risk Manager who has advised that due to the MSA assets and cyber security coverage that there are no other options for MSA. Mr. Carroll, QPA advised that there is no way around this.

Resolution No. 23-39 was offered on a motion by Mr. Romano seconded by Mr. Sylvester and the affirmative roll call vote of members present Roll Call Vote:

Mr. Cangiano	Yes	Mr. Riccardi	Yes
Mr. Grogan	Yes	Mr. Romano	Yes
Mr. McNeilly	Absent	Mr. Schindelar	No
Mrs. Michetti	Abstain	Mr. Schwab	Yes
Chairman Rattner	Yes	Mr. Still	Yes
		Mr. Sylvester	Yes

*See attached resolution

Comments:

- There was extensive discussion among The Board regarding PFOS and PFAS and the impact it is having on the seven member towns. It was also noted that the Rules & Prohibitions for Discharge which was passed at a previous meeting which specifies the MSA will not accept this type of discharge.

Resolution No. 23-40 was offered on a motion by Mr. Romano seconded by Mr. Schwab and the affirmative roll call vote of members present Roll Call Vote:

Mr. Cangiano	Yes	Mr. Riccardi	Yes
Mr. Grogan	Yes	Mr. Romano	Yes
Mr. McNeilly	Absent	Mr. Schindelar	Yes
Mrs. Michetti	Yes	Mr. Schwab	Yes
Chairman Rattner	Yes	Mr. Still	Yes
		Mr. Sylvester	Yes

*See attached resolution

Comments:

- None

Closed Session:

Motion made by Mr. Romano, seconded by Mrs. Riccardi at 08:32pm to move into closed session to discuss personnel, the all-in favor Vote of members present. All In Favor Vote:

Mr. Cangiano	Aye	Mr. Riccardi	Aye
Mr. Grogan	Aye	Mr. Romano	Aye
Mr. McNeilly	Absent	Mr. Schindelar	Aye
Mrs. Michetti	Aye	Mr. Schwab	Aye
Chairman Rattner	Aye	Mr. Still	Aye
		Mr. Sylvester	Aye

Open Session:

Motion made by Mr. Romano, seconded by Mr. Cangiano at 08:52pm to move into open session, the all-in favor Vote of members present. All In Favor Vote:

Mr. Cangiano	Aye	Mr. Riccardi	Aye
Mr. Grogan	Aye	Mr. Romano	Aye
Mr. McNeilly	Absent	Mr. Schindelar	Aye
Mrs. Michetti	Aye	Mr. Schwab	Aye
Chairman Rattner	Aye	Mr. Still	Aye
		Mr. Sylvester	Aye

Resolution No. 23-35 was offered on a motion by Mr. Sylvester seconded by Mr. Riccardi and the affirmative roll call vote of members present Roll Call Vote:

Mr. Cangiano	Yes	Mr. Riccardi	Yes
Mr. Grogan	Yes	Mr. Romano	Yes
Mr. McNeilly	Absent	Mr. Schindelar	Yes
Mrs. Michetti	Yes	Mr. Schwab	Yes
Chairman Rattner	Yes	Mr. Still	Yes
		Mr. Sylvester	Yes

*See attached resolution

Comments:

- None

Resolution No. 23-36 was offered on a motion by Mr. Romano seconded by Mr. Schindelar and the affirmative roll call vote of members present Roll Call Vote:

Mr. Cangiano	Yes	Mr. Riccardi	Yes
Mr. Grogan	Yes	Mr. Romano	Yes
Mr. McNeilly	Absent	Mr. Schindelar	Yes
Mrs. Michetti	Yes	Mr. Schwab	Yes
Chairman Rattner	Yes	Mr. Still	Yes
		Mr. Sylvester	Yes

*See attached resolution

Comments:

- None

Adjournment:

Motion made by Mr. Still, seconded by Mr. Romano at 08:54pm and the all-in favor Vote of members present, Chairman Rattner adjourned the meeting at 08:00pm. All In Favor Vote:

Mr. Cangiano	Aye	Mr. Riccardi	Aye
Mr. Grogan	Aye	Mr. Romano	Aye
Mr. McNeilly	Absent	Mr. Schindelar	Aye
Mrs. Michetti	aye	Mr. Schwab	Aye
Chairman Rattner	Aye	Mr. Still	Aye
		Mr. Sylvester	Aye

Respectfully Submitted:
Jilliam Martucci – Office Manager

RESOLUTION NO. 23-35

Resolution of the Musconetcong Sewerage Authority
Authorizing Adoption of a Memorandum of Understanding
For Terms of a Collective Bargaining Agreement with Office and Professional
Employees International Union ("OPEIU") Local 32
for the Period January 1, 2023 through December 31, 2025

WHEREAS, the Musconetcong Sewerage Authority (hereinafter "Authority") and the Office and Professional Employees International Union ("OPEIU") Local 32 (hereinafter "Union") have participated in collective negotiations regarding certain Union Employees (hereinafter "Employees") of the Authority; and

WHEREAS, the Authority is the employer of the Employees at the Authority; and

WHEREAS, the Union is the certified representative of the Employees employed at the Authority; and

WHEREAS, the Personnel Committee of the Authority has conducted negotiations on behalf of the Authority with representatives of the Union; and

WHEREAS, the contract negotiations between the Authority and the Union have progressed to the point where the parties have reached agreement on the terms of a Memorandum of Understanding dated August 7, 2023 (attached); and

WHEREAS, the MSA and the Union shall prepare a Collective Bargaining Agreement which reflects the parties' understanding with respect to the terms they have negotiated;

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Musconetcong Sewerage Authority that:

-1-

1. The Authority accepts the terms and conditions of the Memorandum of Understanding dated August 7, 2023.
2. The parties shall formalize the Memorandum of Understanding in a written Collective Bargaining Agreement to be prepared and signed which shall be binding upon the parties.

ATTEST:

MUSCONETCONG SEWERAGE AUTHORITY


Joseph Schwab, Secretary-Treasurer


Steven Rattner, Chairman

DATED: August 24, 2023

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RESOLUTION NO. 23-36

Resolution of the Musconetcong Sewerage Authority
Authorizing a Salary Increase for QPA Tom Carroll

WHEREAS, Tom Carroll, (hereinafter "Employee"), has been employed by the Musconetcong Sewerage Authority (hereinafter the "Authority") as Qualified Purchasing Agent ("QPA") since September 24, 2020; and

WHEREAS, having conducted a performance review the Authority has determined to increase the Employee's annual salary effective September 1, 2023;

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Musconetcong Sewerage Authority that the annual salary for Employee QPA Tom Carroll shall be increased from Five Thousand (\$5,000) Dollars/year to Six Thousand (\$6,000.00) Dollars/year effective September 1, 2023, to be paid bi-weekly with no other benefits; and it is

FURTHER RESOLVED, that the Authority authorizes the payment of the above increase to the Employee, less any applicable deductions for payroll taxes or otherwise; and be it

FURTHER RESOLVED, that this increase in compensation has been authorized by the Commissioners of the Authority as a result of the Employee's past performance and no promises or representations are made of similar increases in the future.

MUSCONETCONG SEWERAGE AUTHORITY

ATTEST:



Joseph Schwab, Secretary-Treasurer



Steven Rattner, Chairman

Dated: August 24, 2023

RESOLUTION NO. 23-37

Resolution of the Musconetcong Sewerage Authority
Awarding Contract No. 360 to Badger Roofing, Inc.
for New Roof and HVAC System
Pursuant to N.J.S.A. 40A:11-1, et seq.

WHEREAS, on August 8, 2023 Musconetcong Sewerage Authority opened three (3) bids received for Contract No. 360 for Service Building HVAC/Roof Replacement & Additional Roof Replacement Project as described in the Technical Specifications in the Notice to Bidders; and

WHEREAS, the following bids were received:

Bidder Ranking	Bidder's Name	Price
1	TM Brennan Service, Inc.	\$1,898,650
2	Badger Roofing, Inc.	\$1,997,125
3	Northeast Roof Maintenance, Inc.	\$2,326,500

WHEREAS, the Authority makes the following findings:

1. During the bid period two (2) Addenda were issued: Addendum No. 1 revised the pre bid meeting date, and Addendum No. 2 provided general clarifications and updates to the bid proposal form.
2. The bid from TM Brennan Service, Inc. was fatally defective for not including a "Bid Signature and Acknowledgement of Receipt of Changes to Bid Document" form as required by the Bid Specifications and Local Public Contract Law N.J.S.A. §11-23.2.e.
3. Accordingly Badger Roofing Inc. (hereinafter "Badger") submitted the lowest responsible bid for the contract, which bid is in the amount of \$1,997,125.00.
4. Funds for this project will be sought from the New Jersey I-Bank.

-1-

5. PS&S the Consulting Engineers for the Musconetcong Sewerage Authority reviewed the bid package from Badger and by letter to the Authority dated August 9, 2023 recommended that Contract No. 360 be awarded to Badger in the amount of \$1,997,125.00 subject to funding by the New Jersey I-Bank.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Musconetcong Sewerage Authority that Contract No. 360 for a Service Building HVAC/Roof Replacement & Additional Roof Replacement Project is hereby awarded to Badger Roofing, Inc. in the amount of \$1,997,125.00; subject to funding by the New Jersey I-Bank as approved by the New Jersey Department of Environmental Protection; and be it

FURTHER RESOLVED, that the amount of the Contract shall not exceed \$1,997,125.00 without further approval from the Musconetcong Sewerage Authority; and be it

FURTHER RESOLVED that Badger shall sign a Site Access Agreement as prepared by MSA prior to entering upon MSA's facilities; and be it

FURTHER RESOLVED, that James Schilling, as Director, or Steven Rattner, as Chairman, is hereby authorized to sign and award Contract No. 360 to Badger Roofing, Inc. on behalf of the Musconetcong Sewerage Authority.

MUSCONETCONG SEWERAGE AUTHORITY

ATTEST:


Joseph Schwab, Secretary-Treasurer


Steven Rattner, Chairman

Dated: August 24, 2023

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RESOLUTION NO. 23-38

**RESOLUTION OF THE MUSCONETCONG SEWERAGE AUTHORITY
TO RENEW ITS MEMBERSHIP IN THE NEW JERSEY UTILITY AUTHORITIES
JOINT INSURANCE FUND**

WHEREAS, the Musconetcong Sewerage Authority is a member of the New Jersey Utility Authorities Joint Insurance Fund; and

WHEREAS, said renewed membership terminates as of December 31, 2023 unless earlier renewed by agreement between the Authority and the Fund; and

WHEREAS, the Authority desires to renew said membership;

NOW THEREFORE, be it resolved as follows:

1. The Musconetcong Sewerage Authority agrees to renew its membership in the New Jersey Utility Authorities Joint Insurance Fund and to be subject to the Bylaws, Rules and Regulations, coverages, and operating procedures thereof as presently existing or as modified from time to time by lawful act of the Fund.
2. The Chairman is hereby authorized to execute the agreement to renew membership annexed hereto and made a part hereof and to deliver same to the New Jersey Utility Authorities Joint Insurance Fund evidencing the Authority's intention to renew its membership.

This Resolution is adopted on this 24th day of August, 2023


Joseph Schwab, Secretary-Treasurer


Steven Rattner, Chairman

**AGREEMENT TO RENEW MEMBERSHIP IN THE
NEW JERSEY UTILITY AUTHORITIES JOINT INSURANCE FUND**

WHEREAS, the New Jersey Utility Authorities Joint Insurance Fund (hereinafter the Fund) is a duly chartered Municipal Insurance Fund as authorized by NJSA 40A:10-36 et seq., and;

WHEREAS, the Musconetcong Sewerage Authority is currently a member of said Fund, and;

WHEREAS, effective December 31, 2023, said membership will expire unless earlier renewed, and;

WHEREAS, the Governing Body of the Musconetcong Sewerage Authority has resolved to renew said membership;

NOW THEREFORE, it is agreed as follows:

1. Musconetcong Sewerage Authority hereby renews its membership in the New Jersey Utility Authorities Joint Insurance Fund for a three (3) year period, beginning January 1, 2024 and ending 12:01 a.m. on January 1, 2027.
2. The Musconetcong Sewerage Authority hereby ratifies and reaffirms the Indemnity and Trust Agreement, Bylaws and other organizational and operational documents of the New Jersey Utility Authorities Joint Insurance Fund as from time to time amended and altered by the Department of Insurance in accordance with the Applicable Statutes and administrative regulations as if each and every one of said documents were re-executed contemporaneously herewith.
3. The Musconetcong Sewerage Authority agrees to be a participating member of the Fund for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership.
4. In consideration of the continuing membership of the Musconetcong Sewerage Authority in the New Jersey Utility Authorities Joint Insurance Fund, the New Jersey Utility Authorities Joint Insurance Fund agrees, subject to the continuing approval of the Commissioner of Banking & Insurance, to accept the renewal application of the Musconetcong Sewerage Authority.
5. Executed the 24th day of August as the lawful and binding act and deed of the Musconetcong Sewerage Authority, which execution has been duly authorized by public vote of the governing body.


ATTEST: Joseph Schwab, Secretary-Treasurer

AUTHORITY CHAIRPERSON

_ Steven Rattner, Chairman

NEW JERSEY UTILITY AUTHORITIES
JOINT INSURANCE FUND

RESOLUTION NO. 23-39

Resolution of the Musconetcong Sewerage Authority ("MSA") Declining to Grant Consent for a Treatment Works Approval ("TWA") Application by the Township of Roxbury for a PFAS Treatment Facility for Well No. 2

WHEREAS the MSA has received notice of an application for Treatment Works Approval ("TWA") prepared by Mott MacDonald dated August 8, 2023 for a PFAS Treatment Facility for Roxbury Township's Well No. 2; and

WHEREAS, the project proposes to install two granular activated carbon (GAC) vessels in a new treatment building at the Township's Well No. site (the "Project"); and

WHEREAS, the proposed wastewater discharges from the Project would consist of backwash effluent, rinse to waste discharges, and greywater generated by the operation of the Well No. 2 PFAS Treatment Facility, and would ultimately be conveyed to the MSA wastewater treatment facility; and

WHEREAS, in September, 2022 the Environmental Protection Agency issued a proposed rule to designate certain forms of PFAS and related "forever chemicals" as hazardous substances under CERCLA; and

WHEREAS, in April 2023 EPA issued an Advance Notice of Proposed Rulemaking designating PFAS and related "forever chemicals" as hazardous substances; and

WHEREAS, the NJDEP's website cites negative human health effects associated with even low-level exposure to PFOS, PFOA and other "forever" chemical substances; and

-1-

WHEREAS, by Resolution No. 23-29 memorialized on May 25, 2023 the MSA approved Service Rules which prohibit the discharge of PFAS and related "forever chemical" substances into the MSA treatment facility; and

WHEREAS, by Resolution No. 23-34 memorialized on July 27, 2023 after public hearing the MSA formally adopted the Service Rules; and

WHEREAS, the Service Rules "prohibit the introduction of certain wastewater into the facilities of the Musconetcong Sewerage Authority in order to protect the environment and promote the health, safety and welfare of the general public" and state:

"Purpose: The Authority prohibits the introduction of certain wastewater into the facilities of the Musconetcong Sewerage Authority ("MSA") in order to protect the environment and promote the health safety and welfare of the general public; and;

- To prevent the discharge of pollutants into the MSA that will interfere with Operations.
- To prevent the introduction of pollutants into the MSA that will pass through the MSA, inadequately treated, into receiving waters, or otherwise be incompatible with the MSA;
- To protect both MSA personnel who may be affected by wastewater and sludge in the course of their employment and the general public;
- To promote reuse and recycling of wastewater (RWBR) and sludge from the MSA;
- To enable MSA to comply with its New Jersey Pollutant Discharge Elimination System permit conditions, sludge use and disposal requirements, and any other Federal or State laws to which the MSA is subject.
- To prevent the introduction of polyfluoroalkyl substances (PFAS) and perfluorooctane sulfonic acid substances (PFOS) into the MSA;" and

WHEREAS, the MSA treatment facility is not designed to and is incapable of treating and/or removing PFAS and related "forever chemical" substances; and

WHEREAS a Treatment Works Approval (TWA") must be obtained from DEP to allow the Project to connect to sewer; and

WHEREAS a Treatment Works Approval application requires the consent and endorsement of the MSA; and

WHEREAS, having reviewed the application the MSA hereby makes the following findings and conclusions:

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Musconetcong Sewerage Authority that the application by the Township of Roxbury for MSA's consent and endorsement of a Treatment Works Approval for a PFAS Treatment Facility for Well No. 2 is hereby denied for the following reasons:

The introduction of PFAS and other "forever chemicals" into the MSA wastewater treatment facility would (i) violate MSA's Service Rules, (ii) cause harm since they cannot and will not be treated or removed by the MSA, (iii) be a danger to human health and safety, (iv) be a danger to the environment as these substances would pass through the plant untreated and be discharged into the Musconetcong River, (v) be a threat to the health and safety of MSA employees; and (vi) cause exceedances of effluent limits established by the EPA and currently under consideration by the New Jersey Department of Environmental Protection ("NJDEP") and/or the Delaware River Basin Commission; and

IT IS FURTHER RESOLVED that a copy of this Resolution be submitted to NJDEP pursuant to New Jersey Administrative Code §7:14A-22.8(a)3(v)3.

MUSCONETCONG SEWERAGE AUTHORITY

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Steven Rattner, Chairman

The above is a certified true copy of a Resolution adopted by the Musconetcong Sewerage Authority on August 24, 2023.


Joseph Schwab, Secretary-Treasurer

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MUSCONETCONG SEWERAGE AUTHORITY

RESOLUTION NO. 23-40

2022 Audit Certification

WHEREAS, N.J.S.A. 40A:5A-15 requires the governing body of each local authority to cause an annual audit of its accounts to be made, and

WHEREAS, the annual audit report for the fiscal year ended December 31, 2022 has been completed and filed with the Director of the Division of Local Government Services pursuant to N.J.S.A. 40A:5A-15, and

WHEREAS, N.J.S.A. 40A:5A-17 requires the governing body of each Authority to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual audit report, and specifically the sections of the audit report entitled "General Comments" and "Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board, and

WHEREAS, the members of the governing body have received the annual audit and have personally reviewed the annual audit, and have specifically reviewed the sections of the annual audit report entitled "General Comments" and "Recommendations" in accordance with N.J.S.A. 40A:5A-17,

NOW, THEREFORE BE IT RESOLVED, that the governing body of the Musconetcong Sewerage Authority hereby certifies to the Local Finance Board of the State of New Jersey that each governing body member has personally reviewed the annual audit report for the fiscal year ended December 31, 2022, and specifically has reviewed the sections of the audit report entitled "General Comments" and "Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

BE IT FURTHER RESOLVED that the Secretary of the Authority is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this resolution.

IT IS HEREBY CERTIFIED THAT THIS IS A TRUE COPY OF THE RESOLUTION ADOPTED AT A MEETING HELD ON August 24, 2023.



JOSEPH SCHWAB, Secretary-Treasurer

8.24.2023

Date

LOCAL AUTHORITIES
GROUP AFFIDAVIT FORM

PRESCRIBED BY
THE NEW JERSEY LOCAL FINANCE BOARD

AUDIT REVIEW CERTIFICATE

We, the members of the governing body of the Musconetcong Sewerage Authority, being of full age and being duly sworn according to law, upon our oath depose and say:

1. We are duly appointed members of the Musconetcong Sewerage Authority.
2. We certify, pursuant to N.J.S.A. 40A:5A-17, that we have each reviewed the annual audit report for the fiscal year ended December 31, 2022 and specifically the sections of the audit report entitled "General Comments" and "Recommendations"

(Print)

JOSEPH A. SCHWAB

Melanie Michetti

Michael GEORGAN

E. Luman s.t. '1

JOHN SYLVESTER JR

Anthony J Riccardi

Thomas J. ROMANO

ANDREW CANGIANNI

Richard Shindler

(Signature)



















Steven W Rattner

Steven W Rattner

Sworn to and subscribed before me
this 24 day of August 2023

Jilliam A. Martucci

Notary Public of New Jersey

